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7th July 2020

Our ref: JC/0203/KB

Dear

Re: GCSE Results Day Protocol 2020

I hope that you and your family are keeping well.

As we have mentioned in previous correspondence your GCSE results will be available for collection from school on Thursday 20th August between 9.00am to 10.00am. We will be distributing results as quickly as possible but please note that due to the continuing Covid situation we are asking you to take the following precautions;

Results will be given out in the reception area. Only one pupil will be allowed in at a time, please could we ask that parent/carers remain outside. If you arrive and someone is already in reception please could you remain outside and keep a social distance from other people who are not in your family group. A member of staff will let you know when we are ready for you to enter the reception area.

We are aware that this is not how we would have liked to give out your results but its very important that we stick to these rules in order to keep everyone safe and well.

Please note that only you as the candidate can collect your results unless we have it in writing that you will be sending a representative on your behalf. We will need this by Thursday 16th July at the very latest. If you send a representative they will need to be named in the letter and we will require them to provide ID on results day.

If you are unable to collect your results they will be put into first class post on the 20th August, please ensure that you inform us of any change in address as soon as possible.

We look forward to seeing you on results day.

Yours sincerely

Jo Corral

Examinations Officer

National Teaching School
designated by

National College for
Teaching & Leadership

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

Ambergate Sports College, Dysart Road, Grantham, NG31 7LP. Tel: 01476 564957

Sandon School, Sandon Close, Grantham, NG31 9AX. Tel: 01476 564994

enquiries@ganf-cit.co.uk

www.ganf.org.uk

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