



## **Ambergate Remote Learning Policy**

### **Context**

At Ambergate, we are committed to delivering high quality remote learning. We have a Learning Continuity Plan in place, which clearly outlines our approach.

This policy aims to set out clear guidance in regards to Remote Learning, taking into account the context of Ambergate being a school for children with a range of additional needs.

This policy has been written in accordance with the 'Remote Education Good Practice' guidance, published by the Department for Education, <https://www.gov.uk/government/publications/remote-education-good-practice/remote-education-good-practice>

### **Information for Parents**

This policy is intended to provide clarity and transparency in regards to Remote Education. Remote Education will be delivered where national or local restrictions require entire cohorts (or bubbles) to remain at home. Parents/carers will be notified of all such occurrences.

### **Curriculum**

Ambergate will ensure a continuity of the normal school curriculum offer. Staff will strive to replicate the classroom delivery and maintain aspects of school life remotely.

A pupil's first one or two days may look differently from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

All work will be in line with our curriculum and knowledge maps. These can be found on our website under curriculum and also in our dedicated 'Remote Learning' area.

Ambergate will follow the normal operation of the school, in regards to timetables and curriculum offer, as follows:

- EYFS – Imps
- KS1 – Trent Bridge
- KS2 – Leamington and Hampden
- Lower KS3 – Oval and Wembley
- Upper KS3 – Stamford Bridge and Silverstone
- 14-16 – Ascot, Henley and St Andrews
- GCSE – Twickenham and Wimbledon

The class tutor of each group listed above will lead the remote learning. In the event of staff absence, cover arrangements will be implemented by the SLT. This will be communicated to parents/carers and pupils.



### Timetables/Lesson Time

All pupils will receive the required amount of lesson time in line with government guidance. Timetables very closely match to those that pupils follow in school. Amendments for remote learning include time-slots for pupils to log online and get set-up for live lessons on Microsoft Teams. We encourage pupils to follow their timetables, as they do in school, to ensure consistency in structure and routine.

Timetables for each tutor group are displayed in 'Appendix A'.

### Marking and Feedback

All work completed at home will be assessed by the teacher. The teacher will keep a record of marking and feedback and will submit this to SLT weekly. This then facilitates the SLT to monitor teaching and learning effectively. This also informs any requirements for intervention to be implemented to support pupil progress.

Upon return to school, the teacher will request for work to be returned. Each tutor group across Ambergate has a dedicated 'Home Learning File' where work will be reviewed. A 'Home Learning Record' will be completed for all subjects and inserted into pupils' books and folders.

### Pupil Expectations

Please refer to the school's behaviour policy.

Pupils are expected to:

- Follow the behaviour expectations of the school
- Be ready to learn, in line with their timetable
- Participate in all lessons and engage with staff in regards to their learning
- Complete work to the best of the ability

### Parent/Carer Expectations

Parents/carers are expected to:

- Support pupils in creating a suitable learning environment, as best as they can.
- Support pupils in ensuring they are prepared for learning and can access Microsoft TEAMS.
- Ensure that the environment is child-friendly, taking into account that what other children in the classroom can see/hear.
- Notify the class tutor if a pupil refuses to engage
- Notify the school, via the normal procedure, if a pupil is ill/absent for other reasons and unable to participate in remote learning

### Methods of Delivery

Ambergate will strive for all pupils to have access to high-quality remote education. The school will personalise its approach to meet the needs of all pupils.

The school will be creative in its delivery of remote learning. Delivery methods will include:

- Online teaching via Microsoft TEAMS



- Sending lesson resources to families, in conjunction with dedicated support from the teacher.
- Interventions for additional support, including SALT, LAC and other interventions that are directed by the Interventions Lead to support pupil progress. External interventions will also continue with ECLIPS.

### Accessibility Issues

The school has utilised the support available through the governments 'get help with technology during coronavirus (COVID-19) scheme.

Under the scheme, the school can request laptops, tablets and 4G wireless routers to support disadvantaged pupils if they do not have access to a digital device or the internet at home.

Class tutors will communicate with parents/carers to establish if pupils have accessibility issues.

Before distributing devices, the school will ensure:

- The devices are set up to access remote education.
- Appropriate safeguarding controls and support are in place to help pupils and their families use the devices safely.

### Self-Isolation

In the event that a pupil is self-isolating at home and the majority of their class peers are attending school, the remote learning offer may differ due to staffing capacity. In this case, live teaching may not be possible due to the teaching taking place in school. Work will still be set in line with the timetable and the teacher will be available outside of their in school teaching commitments.

### Communication

The decision to move to remote learning will be communicated to all parents/carers at the earliest opportunity. Our method of communication will be ParentMail, social media and the school website. For some families, a phone call may be deemed necessary.

Resources required for remote learning will be sent, in line with the parent/carer audit. If your preferences of delivery change, please inform the school.

All communication in regards to Microsoft TEAMS lessons will come directly from the class tutor. If 1:1 communication is required between the parent/carer and the class tutor, this can be mutually agreed for a suitable time. For all urgent enquiries, please contact the school directly.

### Wellbeing

At Ambergate, we understand how this may be a difficult change for some of you. Our priority is to ensure that everyone is safe and enjoys the benefits of remote learning. We



also have our dedicated Pastoral Team to help and provide support when necessary. If you need to contact a member of the team, please use the following email addresses:

Seriena Hodder – [seriena.hodder@ganf-cit.co.uk](mailto:seriena.hodder@ganf-cit.co.uk)

Fiona Light – [fiona.light@ganf-cit.co.uk](mailto:fiona.light@ganf-cit.co.uk)

If you need urgent assistance, contact reception on 01476 564957.

Additionally, please refer to the school website, where there are mental health resources and weblinks in the dedicated Remote Learning section.

This will ensure that everyone is safe and happy during remote learning.

Appendices

Appendix A:

**Grantham Additional Needs Fellowship - Ambergate  
Imps Class Timetable – Remote Learning  
Class Tutor – Miss Fenton**



	08:50-09:30	09:30-10:30		11:00-12:00		13:00-13:30	13:30-14:40		15.00-15:20
<b>Monday</b>	Phonics/ Song time	Literacy	Snack time 10:30-10:45 Break - 10:45-11	Numeracy	Lunch - 12:00-12:30 Lunch Play - 12:30-13:00	Circle time/ sensory activity	Jo Jingles/ Expressive Arts and Design	Snack and Break - 14:40-15:00	Story time
<b>Tuesday</b>	Phonics/ Song time	Child initiated play and focused observations/ 1:1 EHC Targets		Communication and language		Circle time/ sensory activity	Understanding of the world		Story time
<b>Wednesday</b>	Phonics/ Song time	Literacy		Numeracy		Circle time/ sensory activity	Expressive Arts and Design		Story time
<b>Thursday</b>	Phonics/ Song time	Physical Development		Physical Development - Fine Motor Skills focus		Circle time/ sensory activity	Physical Development		Story time
<b>Friday</b>	Phonics/ Song time	Child initiated play and focused observations/ 1:1 EHC Targets		Expressive Arts and Design		Circle time/ sensory activity	Understanding of the world		British Values



**Grantham Additional Needs Fellowship - Ambergate  
Trent Bridge Class Timetable – Remote Learning  
Class Tutor: Miss Ashworth**

	08:50-09:10	Tutor 09:10-09:30	L1 09:30-10:10	L2 10:20-11:00		L3 11:10 - 12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:10		L5 14:30-15:20
<b>Monday</b>	Preparation for learning	Reading	English	Maths	Break - 11:00-11:10	RE	Lunch - 12:00-13:00	Reading	Art/DT	Wellbeing – Mindfulness - 14:10-14:30	Art/DT
<b>Tuesday</b>	Preparation for learning	Reading	English	Maths		Computing		Reading	PSHE		British Values
<b>Wednesday</b>	Preparation for learning	Reading	English	Maths		Science		Reading	Geography/ History		Geography/ History
<b>Thursday</b>	Preparation for learning	Reading	English – start early after assembly			Maths		Reading	PE		PE
<b>Friday</b>	Preparation for learning	Reading	English	Maths		Sensory		Reading	Relationship Education		Music

**Grantham Additional Needs Fellowship - Ambergate  
Leamington Class Timetable – Remote Learning  
Class Tutor – Miss Wood**



	08:50-09:10	Tutor 09:10-09:30	L1 09:30-10:10	L2 10:20-11:00		L3 11:10-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:10		L5 14:30-15:20
<b>Monday</b>	Preparation for learning	Registration and logging on	English	Maths	Break - 11:00-11:10	MFL	Lunch - 12:00-13:00	Reading	PE	Wellbeing – Mindfulness - 14:10-14:30	PE
<b>Tuesday</b>	Preparation for learning	Registration and logging on	English	Maths		British Values		Reading	Science		Science
<b>Wednesday</b>	Preparation for learning	Registration and logging on	English	Maths		PSHE		Reading	Art/DT		Art/DT
<b>Thursday</b>	Preparation for learning	Registration and logging on	English - start early after assembly			Maths		Reading	Computing		Relationship Education
<b>Friday</b>	Preparation for learning	Registration and logging on	English	Maths		RE		Reading	Music		Geography/ History



**Grantham Additional Needs Fellowship - Ambergate  
Hampden Class Timetable – Remote Learning  
Class Tutor – Mr Rose**



	08:50-09:10	Tutor 09:10-09:30	L1 09:30-10:10	L2 10:20-11:00		L3 11:10-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:10		L5 14:30-15:20
Monday	Preparation for learning	Registration and logging on	English	Maths	Break - 11:00-11:10	RE	Lunch - 12:00-13:00	Reading	Music	Wellbeing – Mindfulness - 14:10-14:30	Geography/ History
Tuesday	Preparation for learning	Registration and logging on	English	Maths		PSHE		Reading	Art/DT		Art/DT
Wednesday	Preparation for learning	Registration and logging on	English	Maths		MFL		Reading	PE		PE
Thursday	Preparation for learning	Registration and logging on	English - start early after assembly			Maths		Reading	Science		Science
Friday	Preparation for learning	Registration and logging on	English	Maths		British Values		Reading	Computing		Relationship Education

**Grantham Additional Needs Fellowship - Ambergate  
Oval Class Timetable – Remote Learning  
Class Tutor – Mrs Morgan**



	08:50-09:10	Tutor 09:10-09:30	L1 09:30-10:10	L2 10:20-11:00		L3 11:10-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:10		L5 14:30-15:20
Monday	Preparation for learning	Registration and logging on	English	Maths	Break - 11:00 - 11:10	PSHE	Lunch - 12:00-13:00	Reading	Computing	Wellbeing – Mindfulness - 14:10-14:30	computing
Tuesday	Preparation for learning	Registration and logging on	English	Maths		RE		Reading	Art/DT		Art/DT
Wednesday	Preparation for learning	Registration and logging on	English	Maths		Science		Reading	Music		MFL
Thursday	Preparation for learning	Registration and logging on	English - start early after assembly			Maths		Reading	PE		PE
Friday	Preparation for learning	Registration and logging on	English	Maths		British Values		Reading	RSE		Geography/ History



**Grantham Additional Needs Fellowship - Ambergate  
Wembley Class Timetable – Remote Learning  
Class Tutor – Miss Hamilton**

	08:50-09:10	Tutor 09:10-09:30	L1 09:30-10:10	L2 10:20-11:00		L3 11:10-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:10		L5 14:30-15:20
Monday	Preparation for learning	Registration and logging on	English	Maths	Break - 11:00 - 11:10	RE	Lunch - 12:00-13:00	Reading	Science	Wellbeing – Mindfulness - 14:10-14:30	Science
Tuesday	Preparation for learning	Registration and logging on	English	Maths		MFL		Reading	PE		PE
Wednesday	Preparation for learning	Registration and logging on	English	Maths		PSHE		Reading	Computing		Music
Thursday	Preparation for learning	Registration and logging on	English - start early after assembly			Maths		Reading	Geography/History		British Values
Friday	Preparation for learning	Registration and logging on	English	Maths		Art/DT		Reading	Art/DT		RSE



**Grantham Additional Needs Fellowship - Ambergate  
Stamford Bridge and Silverstone Class Timetable – Remote Learning  
Stamford Bridge Class Tutor – Mr Buckberry  
Silverstone Class Tutor – Mr Butterworth**

	Tutor 08:50 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:00		U4 14:20-15:20
Monday	Registration and logging on	English	Break - 10:25-10:40	Science	PE	Lunch - 12:45-13:45	Reading	Wellbeing – Mindfulness - 14:00-14:20	PE
Tuesday	Registration and logging on	English		Maths	RE		Reading		Music
Wednesday	Registration and logging on	English		Maths	RSE		Reading		Computing
Thursday	Registration and logging on	British Values – start after assembly		Maths	MFL		Reading		Geography/History
Friday	Registration and logging on	English		Maths	PSHE		Reading		Art/DT



**Grantham Additional Needs Fellowship - Ambergate  
Ascot Class Timetable – Remote Learning  
Class Tutor – Mrs Bond**



	Tutor 08:50 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:00		U4 14:20-15:20
Monday	Registration and logging on	PSD/RSE	Break - 10:25-10:40	Art	Photography	Lunch - 12:45-13:45	Reading	Wellbeing – Mindfulness - 14:00-14:20	Photography
Tuesday	Registration and logging on	English		Maths	Drama		Reading		Drama
Wednesday	Registration and logging on	English		Maths	Science		Reading		Science
Thursday	Registration and logging on	British Values – Start after assembly		English	Maths		Reading		Sport
Friday	Registration and logging on	English		Maths	Health and Social Care		Reading		Health and Social Care

**Grantham Additional Needs Fellowship - Ambergate  
Henley and St Andrews Class Timetable – Remote Learning  
Henley Class Tutor – Miss Morton  
St Andrews – Miss Dier**



	Tutor 08:50 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:00		U4 14:20-15:20
Monday	Registration and logging on	English	Break - 10:25-10:40	Maths	Health and Social Care / German	Lunch - 12:45-13:45	Reading	Wellbeing – Mindfulness - 14:00-14:20	Hospitality / Art
Tuesday	Registration and logging on	English		Maths	Travel and Tourism		Reading		Health and Social Care / German
Wednesday	Registration and logging on	English		Maths	Travel and Tourism / Humanities		Reading		Science
Thursday	Registration and logging on	British Values – start after assembly		Drama	Drama		Reading		Science
Friday	Registration and logging on	English		Maths	PSD/RSE		Reading		Sport





**Grantham Additional Needs Fellowship - Ambergate  
Twickenham Class Timetable – Remote Learning  
Class Tutor – Miss Kelly**

	Tutor 08:50 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:00		U4 14:20-15:20
Monday	Registration and logging on	English	Break - 10:25-10:40	Maths	PSD/RSE	Lunch - 12:45-13:45	Reading	Wellbeing – Mindfulness - 14:00-14:20	Sport
Tuesday	Registration and logging on	ICT		English	Maths		Reading		Science
Wednesday	Registration and logging on	Science		English	Maths		Reading		History
Thursday	Registration and logging on	Science		English	Maths		Reading		History
Friday	Registration and logging on	Art		Art	Photography		Reading		Photography

**Grantham Additional Needs Fellowship - Ambergate  
Wimbledon Class Timetable – Remote Learning  
Class Tutors – Mrs Redfern & Mr Maltby**



	09:00 - 09:30	U1 09:30-10:30		U2 10:45-12:00		13:00-13:15	U3 13:15-14:15	U4 14:15-15:15
Monday	Registration and Logging In	Maths	Break - 10:30-10:45	Statistics	Lunch - 12:00-13:00	Reading/Mindfulness	Science	Science
Tuesday	Registration and Logging In	English		English		Reading/Mindfulness	Geography/Photography	Geography/Photography
Wednesday	Registration and Logging In	English		English		Reading/Mindfulness	History	History
Thursday	Registration and Logging In	Maths		Maths		Reading/Mindfulness	PSD/RSE	ICT
Friday	Registration and Logging In	Science		British Values		Reading/Mindfulness	Enrichment/Sport	