



Ambergate Remote Learning Policy

Context

At Ambergate, we are committed to delivering high quality remote learning. We have a Learning Continuity Plan in place, which clearly outlines our approach.

This policy aims to set out clear guidance in regards to Remote Learning, taking into account the context of Ambergate being a school for children with a range of additional needs.

This policy has been written in accordance with the 'Remote Education Good Practice' guidance, published by the Department for Education, <https://www.gov.uk/government/publications/remote-education-good-practice/remoteeducation-good-practice>

Information for Parents

This policy is intended to provide clarity and transparency in regards to Remote Education. Remote Education will be delivered where national or local restrictions require entire cohorts (or bubbles) to remain at home. Parents/carers will be notified of all such occurrences.

Curriculum

Ambergate will ensure a continuity of the normal school curriculum offer. Staff will strive to replicate the classroom delivery and maintain aspects of school life remotely.

A pupil's first one or two days may look differently from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

All work will be in line with our curriculum and knowledge maps. These can be found on our website under curriculum and also in our dedicated 'Remote Learning' area.

Ambergate will follow the normal operation of the school, in regards to timetables and curriculum offer, as follows:

- EYFS – Tigers and Imps
- KS1 – Trent Bridge
- KS2 – Leamington and Hampden
- Lower KS3 – Oval and Wembley
- Upper KS3 – Silverstone
- 14-16 – Ascot, St Andrews, Olympia, Henley and Twickenham
- GCSE – Wimbledon

- Semi-formal curriculum – Aintree

The class tutor of each group listed above will lead the remote learning. In the event of staff absence, cover arrangements will be implemented by the SLT. This will be communicated to parents/carers and pupils.



Timetables/Lesson Time

All pupils will receive the required amount of lesson time in line with government guidance. Timetables very closely match to those that pupils follow in school. Amendments for remote learning include time-slots for pupils to log online and get set-up for live lessons on Microsoft Teams. We encourage pupils to follow their timetables, as they do in school, to ensure consistency in structure and routine.

Timetables for each tutor group are displayed in 'Appendix A'.

Marking and Feedback

All work completed at home will be assessed by the teacher. The teacher will keep a record of marking and feedback and will submit this to SLT weekly. This then facilitates the SLT to monitor teaching and learning effectively. This also informs any requirements for intervention to be implemented to support pupil progress.

Upon return to school, the teacher will request for work to be returned. Each tutor group across Ambergate has a dedicated 'Home Learning File' where work will be reviewed. A 'Home Learning Record' will be completed for all subjects and inserted into pupils' books and folders.

Pupil Expectations

Please refer to the school's behaviour policy.

Pupils are expected to:

- Follow the behaviour expectations of the school
- Be ready to learn, in line with their timetable
- Participate in all lessons and engage with staff in regards to their learning
- Complete work to the best of the ability

Parent/Carer Expectations

Parents/carers are expected to:

- Support pupils in creating a suitable learning environment, as best as they can.
- Support pupils in ensuring they are prepared for learning and can access Microsoft TEAMS.
- Ensure that the environment is child-friendly, taking into account that what other children in the classroom can see/hear.
- Notify the class tutor if a pupil refuses to engage
- Notify the school, via the normal procedure, if a pupil is ill/absent for other reasons and unable to participate in remote learning

Methods of Delivery

Ambergate will strive for all pupils to have access to high-quality remote education. The school will personalise its approach to meet the needs of all pupils.

The school will be creative in its delivery of remote learning. Delivery methods will include:



- Online teaching via Microsoft TEAMS
- Sending lesson resources to families, in conjunction with dedicated support from the teacher.
- Interventions for additional support, including SALT, LAC and other interventions that are directed by the Interventions Lead to support pupil progress. External interventions will also continue with ECLIPS.

Accessibility Issues

The school has utilised the support available through the governments 'get help with technology during coronavirus (COVID-19) scheme.

Under the scheme, the school can request laptops, tablets and 4G wireless routers to support disadvantaged pupils if they do not have access to a digital device or the internet at home.

Class tutors will communicate with parents/carers to establish if pupils have accessibility issues.

Before distributing devices, the school will ensure:

- The devices are set up to access remote education.
- Appropriate safeguarding controls and support are in place to help pupils and their families use the devices safely.

Self-Isolation

In the event that a pupil is self-isolating at home and the majority of their class peers are attending school, the remote learning offer may differ due to staffing capacity. In this case, live teaching may not be possible due to the teaching taking place in school. Work will still be set in line with the timetable and the teacher will be available outside of their in school teaching commitments.

Communication

The decision to move to remote learning will be communicated to all parents/carers at the earliest opportunity. Our method of communication will be ParentMail, social media and the school website. For some families, a phone call may be deemed necessary.

Resources required for remote learning will be sent, in line with the parent/carer audit. If your preferences of delivery change, please inform the school.

All communication in regards to Microsoft TEAMS lessons will come directly from the class tutor. If 1:1 communication is required between the parent/carer and the class tutor, this can be mutually agreed for a suitable time. For all urgent enquiries, please contact the school directly.



Wellbeing

At Ambergate, we understand how this may be a difficult change for some of you. Our priority is to ensure that everyone is safe and enjoys the benefits of remote learning. We also have our dedicated Pastoral Team to help and provide support when necessary. If you need to contact a member of the team, please use the following email addresses:

Lizzie Papworth – lizzie.papworth@ganf-cit.co.uk

Wendy Sorrell – wendy.sorrell@ganf-cit.co.uk

If you need urgent assistance, contact reception on 01476 564957.

Additionally, please refer to the school website, where there are mental health resources and weblinks in the dedicated Remote Learning section.

This will ensure that everyone is safe and happy during remote learning.



Appendices

Appendix A:

**Grantham Additional Needs Fellowship - Ambergate
EYFS
Teacher – Amy Arms-Rawden/ Steph Wood**



	Tutor 09:00-09:45		L1 10:05-10:50	L2 10:50-12:00		Tutor / L3 13:00-13:45	L4 13:45-14:45		L5 15:05-15:15
Monday	Phonics/ Communication/ Reading	Snack – 09:45-10:05	PE/SALT	PE/SALT/ Personal Care	Lunch - 12:00-13:00	Good Afternoon/ Individual Targets/ Therapies	Call and Response/ Jo Jingles	Snack/ Personal Care - 14:45-15:05	Story Time/ Well- Being
Tuesday	Phonics/ Communication/ Reading		Problem Solving	Child Initiated Activities/ Personal Care		Good Afternoon/ Individual Targets/ Therapies	Topical Exploration (Enrichment)		Story Time/ Well- Being (Enrichment)
Wednesday	Phonics/ Communication/ Reading		Sensory Story and Extended Play	Child Initiated Activities/ Personal Care		Good Afternoon/ Individual Targets/ Therapies	Life Skills		Story Time/ Well- Being
Thursday	Phonics/ Communication/ Reading		Assembly/ British Values	Child Initiated Activities/ Personal Care		Good Afternoon/ Individual Targets/ Therapies	Sensory Art		Story Time/ Well- Being
Friday	Phonics/ Communication/ Reading		Sensory Story and Extended Play	Child Initiated Activities/ Personal Care		Good Afternoon/ Individual Targets/ Therapies	PSED		Story Time/ Well- Being

**Grantham Additional Needs Fellowship - Ambergate
Trent Bridge Tutor
Teacher - Rhianna Ashworth**



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-09:50	L2 10:10-10:50		L3 11:05-12:00	Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Sensory Transition	Phonics	English	Break - 10:50-11:05	Maths	Reading Bucket	Science	Lunch - 12:00-13:00	Art followed by Story Time
Tuesday	Tutor	Sensory Transition	Phonics	English		Maths	Reading	PE		PE
Wednesday	Tutor	Sensory Transition	Phonics	English		Maths	Reading Bucket	Music		Geography/ History followed by Story Time
Thursday	Tutor	Sensory Transition	Assembly - then British Values			Maths	Reading	PSHE		RE followed by Story Time
Friday	Tutor	Sensory Transition	Phonics	English		Maths	Reading/ICT	Relationship Education		Life Skills followed by Golden Time



Grantham Additional Needs Fellowship - Ambergate

Leamington Tutor

Teacher - Molly Pavelin



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-10:10	L2 10:10-10:50		L3 11:05-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Phonics	English	Maths		MFL		Tutor	PE		PE
Tuesday	Tutor	Phonics	English	Maths	Break - 10:50-11:05	PSHE	Lunch - 12:00-13:00	Tutor	Science	Break - 14:15-14:30	Science
Wednesday	Tutor	Phonics	English	Maths		Music		Tutor	Art/DT		Art/DT
Thursday	Tutor	Phonics	Assembly - then British Values	Maths		English		Tutor	RE		Geography /History
Friday	Tutor	Phonics	English	Maths		Computing		Tutor	Computing		Relationship Education

Grantham Additional Needs Fellowship - Ambergate

Hampden Tutor

Teacher - Jo Morgan



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-10:10	L2 10:10-10:50		L3 11:05-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Phonics	English	Maths		PSHE		Tutor	RSE		Music
Tuesday	Tutor	Phonics	English	Maths	Break - 10:50-11:05	Art	Lunch - 12:00-13:00	Tutor	Computing	Break - 14:15-14:30	Computing
Wednesday	Tutor	Phonics	English	Maths		MFL		Tutor	Science		Science
Thursday	Tutor	Phonics	Assembly - then British Values	Maths		English		Tutor	PE		PE
Friday	Tutor	Phonics	English	Maths		RE		Tutor	History/Geography		History/ Geography



Grantham Additional Needs Fellowship - Ambergate

Oval Tutor

Teacher - Lucy Otter



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-10:10	L2 10:10-10:50		L3 11:05-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Phonics	English	Maths		Computing		Tutor	Science		Science
Tuesday	Tutor	Phonics	English	Maths	Break - 10:50-11:05	Music	Lunch - 12:00-13:00	Tutor	Swimming	Break - 14:15-14:30	Swimming/ MFL
Wednesday	Tutor	Phonics	English	Maths		PSHE		Tutor	History/ Geography		RE
Thursday	Tutor	Phonics	Assembly - then British Values	Maths		English		Tutor	PE		PE
Friday	Tutor	Phonics	English	Maths		RSE		Tutor	Art/DT		Art/DT

Grantham Additional Needs Fellowship - Ambergate

Wembley Tutor

Teacher - Becky Gardner



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-10:10	L2 10:10-10:50		L3 11:05-12:00		Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Phonics	English	Maths		Music		Tutor	PE		PE
Tuesday	Tutor	Phonics	English	Maths	Break - 10:50-11:05	PSHE	Lunch - 12:00-13:00	Tutor	Swimming	Break - 14:15-14:30	Swimming/MFL
Wednesday	Tutor	Phonics	English	Maths		RE		Tutor	History/ Geography		History/ Geography
Thursday	Tutor	Phonics	Assembly - then British Values	Maths		English		Tutor	Art/DT		Art/DT
Friday	Tutor	Phonics	English	Maths		RSE		Tutor	Science		Computing



Grantham Additional Needs Fellowship - Ambergate
Silverstone Tutor
Teacher - Sam Rose



	Tutor 09:00 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:05	U4 14:05-15:20
Monday	Tutor	Science		RE	RSE		Tutor	Music
Tuesday	Tutor	PPA	Break - 10:25-10:40	PPA	English	Lunch - 12:45-13:45	Tutor	Maths
Wednesday	Tutor	PPA		PPA	Maths		Tutor	English
Thursday	Tutor	English		Maths	PSHE		Tutor	Assembly - then MFL
Friday	Tutor	Computing		History/Geography	PPA		British Values	Art/DT

Grantham Additional Needs Fellowship - Ambergate
14-16 Overview
TA's



	Tutor 09:00 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:05	U4 14:05-15:20
Monday	Tutor	Science		Option 1 Art PE Enrichment Health & Social Care Healthy Living & Fitness Digital Media Hospitality			Registration, PSD, RSE	
Tuesday	Tutor	Option 2 Art Drama Enrichment Sport Healthy Living & Fitness History ICT	Break - 10:25-10:40	English	Maths	Lunch - 12:45-13:45	Tutor	Humanities
Wednesday	Tutor	English		Maths	Option 3 Art Drama Enrichment Sport Photography ICT Hospitality		Tutor	Option 3 Art Drama Enrichment Sport Computer Science Photography ICT Hospitality
Thursday	Tutor	Option 2 Art Drama Enrichment Sports Healthy Living & Fitness History ICT		English	Maths		Tutor	Assembly & British Values
Friday	Tutor	Science		Option 4 Enrichment Sports D of E Photography Hospitality ICT			Tutor	Option 5 MFL Health & Social Care Healthy Living & Fitness Games D of E ICT Digital Media Ascent Hospitality



Grantham Additional Needs Fellowship - Ambergate
GCSE
Example Timetable



	Tutor 09:00 - 09:20	U1 09:20-10:25		U2 10:40-11:40	U3 11:45-12:45		Tutor 13:45-14:05	U4 14:05-15:20
Monday	Tutor	Statistics	Break - 10:25-10:40	Option 1		Lunch - 12:45-13:45	Tutor	Science
Tuesday	Tutor	Geography/ Option 2		English	Maths		Tutor	Science
Wednesday	Tutor	English		Maths	History /Option 3		Tutor	History/ Option 3
Thursday	Tutor	Geography/ Option 2		English	Maths		Tutor	Assembly - then British Values
Friday	Registration - 09:00-09:10 PSD - 09:10-09:45 RSE - 09:50-10:25			Option 4			Tutor	Option 5

Grantham Additional Needs Fellowship - Ambergate
Aintree Tutor
Teacher - Courtney Gray



	Tutor 09:00-09:10	Phonics 09:10-09:30	L1 09:30-10:10	L2 10:10-10:50		L3 11:05-12:00	Tutor & Reading 13:00-13:30	L4 13:30-14:15		L5 14:30-15:20
Monday	Tutor	Phonics	English	Maths	Break - 10:50-11:05	PSHE	Tutor	Computing	Lunch - 12:00-13:00	Computing
Tuesday	Tutor	Phonics	English	Maths		Music	Tutor	Science		Science
Wednesday	Tutor	Phonics	English	Maths		MFL	Tutor	PE		PE
Thursday	Tutor	Phonics	Assembly - then British Values	Maths		English	Tutor	History/ Geography		RE
Friday	Tutor	Phonics	English	Maths		RSE	Tutor	Art/DT		Art/DT