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28th March 2024

Our ref: KA/086/KB

Dear Parent/Carer

Re: Mrs Winter

I am writing to inform you that Mrs Winter has made the difficult decision to resign. Due to her personal circumstances, I have agreed to accept her resignation with immediate effect.

Mrs Winter has been off sick for the last few weeks therefore we have already begun looking at a solution to cover Hampden and we are delighted that Mr Will Smith will be returning to Ambergate site to lead in Hampden until the end of the academic year.

Mr Smith has many years of experience working in special schools and more recently has been working with us in different parts of school.

We are in the process of recruiting a permanent teacher and will let you know when that appointment has been made.

Yours sincerely

Kyna Adkins

Interim Headteacher

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

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